

## FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website ([www.horsham.gov.uk](http://www.horsham.gov.uk)) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Tel: 01403 215123

### **What is a Key Decision?**

A key decision is an executive decision which, is likely –

- (i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

|    | <b>Subject and Date of Policy Development Advisory Group for consultation</b>  | <b>Decision Taker</b>  | <b>Date(s) of decision</b>    | <b>Is all or part of this item likely to be dealt with in private</b> | <b>Contact Officer</b><br><b>Cabinet Member</b><br>(NB include name, title and email address)   |
|----|--|------------------------|-------------------------------|---|---|
| 1. | <b>Using the 2021/22 surplus to help support local residents in need, topping up 2022/23 Transformation Fund, and earmarking an inflation reserve. Plus increases to the Drill Hall and Community Development revenue budgets and Horsham Park skate park capital 2022/23 budgets and utilising the UK Shared Prosperity Funding</b> | Cabinet                | 9 Jun 2022                    | Open  | Dominic Bradley, Interim Director of Corporate Resources<br>dominic.bradley@horsham.gov.uk<br><br>Deputy Leader and Cabinet Member for Finance & Parking (Councillor Tony Hogben) |
| 2. | <b>S106/Commuted Sum Funding - The Cobblers, Slinfold</b>  | Cabinet                | 9 Jun 2022                    | Open  | Rob Jarvis, Head of Housing & Community Services robert.jarvis@horsham.gov.uk<br><br>Cabinet Member for Housing and Public Protection (Councillor Tricia Youtan)                  |
| 3. | <b>Park Place Bin Store</b>  | Cabinet<br><br>Council | 9 Jun 2022<br><br>22 Jun 2022 | Open  | Brian Elliott, Head of Property & Facilities<br>brian.elliott@horsham.gov.uk<br><br>Cabinet Member for Horsham Town (Councillor Christian Mitchell)                               |
| 4. | <b>The Forum Fountain upgrade</b>  | Cabinet<br><br>Council | 9 Jun 2022<br><br>22 Jun 2022 | Part exempt   | Brian Elliott, Head of Property & Facilities<br>brian.elliott@horsham.gov.uk<br><br>Cabinet Member for Horsham Town (Councillor Christian Mitchell)                               |

|    | <b>Subject/Decision</b>   | <b>Decision Taker</b>  | <b>Date(s) of decision</b>    | <b>Is all or part of this item likely to be dealt with in private</b> | <b>Contact Officer</b><br><b>Cabinet Member</b><br>(NB include name, title and email address)  |
|----|---|------------------------|-------------------------------|---|--|
| 5. | <b>Sweepers - Vehicle Replacement</b>                             | Cabinet                | 9 Jun 2022                    | Part exempt   | Laura Parker, Head of Parking & Waste<br>Laura.Parker@horsham.gov.uk<br><br>Cabinet Member for Recycling and Waste<br>(Councillor Toni Bradnum)                  |
| 6. | <b>Tyre Procurement - Contract Award</b>                          | Cabinet                | 9 Jun 2022                    | Part exempt   | Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk<br><br>Cabinet Member for Recycling and Waste<br>(Councillor Toni Bradnum)            |
| 7. | <b>WEEE and Textiles - Options paper decision</b>                 | Cabinet                | 9 Jun 2022                    | Part exempt   | Laura Parker, Head of Parking & Waste<br>Laura.Parker@horsham.gov.uk<br><br>Cabinet Member for Recycling and Waste<br>(Councillor Toni Bradnum)                  |
| 8. | <b>Evidence Resourcing - Biodiversity Net Gain in Development</b> | Cabinet<br><br>Council | 9 Jun 2022<br><br>22 Jun 2022 | Open  | Catherine Howe, Head of Strategic Planning<br>catherine.howe@horsham.gov.uk<br><br>Cabinet Member for Planning and Development (Councillor Lynn Lambert)         |
| 9. | <b>Producing a Climate Change Action Plan for the District</b>    | Cabinet                | 9 Jun 2022                    | Open  | Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk<br><br>Cabinet Member for the Environment and Rural Affairs (Councillor James Wright) |

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|-----|---|-----------------------|----------------------------|---|--|
| 10. | <b>Housing Company - changes to the Board of Directors</b>            | Cabinet               | 9 Jun 2022                 |   | Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk<br><br>Cabinet Member for Housing and Public Protection (Councillor Tricia Youtan)    |
| 11. | <b>Annual update to Pay Policy Statement - Financial Year 2022/23</b> | Council               | 22 Jun 2022                | Open  | Robert Laban, Head of HR & OD robert.laban@horsham.gov.uk  |
| 12. | <b>Tendering of Residential Management Services</b>                   | Cabinet               | 21 Jul 2022                | Part exempt   | Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk<br><br>Deputy Leader and Cabinet Member for Finance & Parking (Councillor Tony Hogben) |
| 13. | <b>Norfolk Square - proposed Conservation Area</b>                    | Cabinet               | 21 Jul 2022                | Open  | Catherine Howe, Head of Strategic Planning catherine.howe@horsham.gov.uk<br><br>Cabinet Member for Planning and Development (Councillor Lynn Lambert)            |
| 14. | <b>CIL Governance for the unparished area of Horsham Town</b>         | Cabinet<br>Council    | 21 Jul 2022<br>7 Sep 2022  | Open  | Emma Parkes, Head of Development & Building Control emma.parkes@horsham.gov.uk<br><br>Cabinet Member for Planning and Development (Councillor Lynn Lambert)      |

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| 15. | <b>Extension of Parking Charge Increases to Additional Car parks</b> | Cabinet<br>Council    | 21 Jul 2022<br>7 Sep 2022  | Open  | Marc Rankin, Head of Environmental Health & Licensing and Interim Head of Parking<br>marc.rankin@horsham.gov.uk<br><br>Deputy Leader and Cabinet Member for Finance & Parking (Councillor Tony Hogben) |
| 16. | <b>Procurement of Contractor - Highwood Community Centre</b>         | Cabinet               | 21 Jul 2022                | Part exempt   | Brian Elliott, Head of Property & Facilities<br>brian.elliott@horsham.gov.uk<br><br>Deputy Leader and Cabinet Member for Finance & Parking (Councillor Tony Hogben)                                    |
| 17. | <b>Budget and Medium-Term Financial Strategy update</b>              | Cabinet               | 29 Sep 2022                | Open  | Dominic Bradley, Interim Director of Corporate Resources<br>dominic.bradley@horsham.gov.uk<br><br>Deputy Leader and Cabinet Member for Finance & Parking (Councillor Tony Hogben)                      |
| 18. | <b>Housing Register review</b>                                       | Cabinet<br>Council    | 29 Sep 2022<br>14 Dec 2022 | Open  | Rob Jarvis, Head of Housing & Community Services robert.jarvis@horsham.gov.uk<br><br>Cabinet Member for Housing and Public Protection (Councillor Tricia Youtan)                                       |

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|-----|--|------------------------|--------------------------------|---|---|
| 19. | <b>Proposed Conservation Area - Wells Cottages and Rusper Conservation Area review</b> | Cabinet                | 29 Sep 2022                    | Open  | Catherine Howe, Head of Strategic Planning<br>catherine.howe@horsham.gov.uk<br><br>Cabinet Member for Planning and Development (Councillor Lynn Lambert)                          |
| 20. | <b>Budget and Medium-Term Financial Strategy update</b>                                | Cabinet<br><br>Council | 24 Nov 2022<br><br>14 Dec 2022 | Open  | Dominic Bradley, Interim Director of Corporate Resources<br>dominic.bradley@horsham.gov.uk<br><br>Deputy Leader and Cabinet Member for Finance & Parking (Councillor Tony Hogben) |